

**Mid and South Essex STP**  
**Programme Board Wednesday 20 December 10.00 – 12.30**  
**3rd Floor, Room 4, Thurrock Council, Civic Offices,**  
**New Road, Grays, Essex RM17 6SL**

**Agenda**

**Attendees:** Anita Donley, Clare Panniker, Caroline Russell, Roger Harris, Ronan Fenton, Eric Watts, Kim James, Sally Morris, Donald McGeachy, Leanne Crabb, David Solis, Iain Martin, Andy Vowles

**Minutes:** Jacky Dixon

**Apologies:** Peter Fairley, Simon Leftley

**Attending:** Patricia D’Orsi, Chief Nurse Castlepoint & Rochford CCG, LWAB Primary Care work stream lead

No	Item	Status	Time	Lead
1	Welcome, introductions and apologies	Verbal	5	AD
2	Minutes and actions from last meeting <ul style="list-style-type: none"> <li>• Matters arising</li> </ul>	Paper	10	AD
3	Programme Director summary report <ul style="list-style-type: none"> <li>• SRO In Hospital</li> <li>• SRO Local Health &amp; Care</li> </ul>	Paper Verbal Verbal	30	AV CP CR
4	STP Consultation update	Paper	15	AV
5	Generic Framework for Localities (to be tabled on the day)	Presentation	20	CR
6	Service User Advisory Group update	Paper	15	EW
7	Diabetes Update	Paper	15	PD’O
8	GP5YFV Workforce Plan	Paper	20	PD’O
9	LWAB – update <ul style="list-style-type: none"> <li>• Workforce Top Priorities</li> <li>• Budget proposals</li> </ul>	Paper	15	SM
10	Development of the STP – draft terms of reference	Paper	20	AD/AV
11	AOB			
	<p><b>Date of next meeting:</b> 29<sup>th</sup> January – Swift House, Chelmsford</p> <p><b>Forward Items</b> <b>January 2017:</b></p>			

**Mid & South Essex Sustainability  
and Transformation Partnership (STP)**

	<ul style="list-style-type: none"><li>• STP Performance dashboard – draft for discussion</li><li>• Further progress on the model for LHC</li></ul> <p><b>March 2018</b></p> <ul style="list-style-type: none"><li>• Detailed Estates Strategy (SEPI)</li></ul> <p><b>Date of future meetings:</b></p> <p><b>27<sup>th</sup> March 2018</b> – Board Room, Swift House, Chelmsford</p>			
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